

## ANNOUNCEMENT – TWO RESEARCH GRANTS

### Reference ISCAP/AGROVILA/BI/2025/03

A call for applications is open for two research grants in the framework of the Investment Programme RE-C05-i03 – Research and Innovation Agenda for Sustainability in Agriculture, Food and Agribusiness No. 14/C05-i03/2021 – PRRC05-i03-I-000166 | R&D+I Projects Research and Innovation Projects – Excellence of Production Organization, for the project "Agrovila – Organisation of family farming through digital processes for the development of short agrifood circuits", at the Center for Organizational and Social Studies of Polytechnic of Porto (CEOS.PP). The Agrovila Project aims at supplying family farmers with digital processes and tools which will improve sales. Terms of the call :

#### 1. FIELD OF STUDIES

Administrative Assistance and Communication, Communication Sciences, Information Sciences, Sociology or any related field.

#### 2. ADMISSION REQUIREMENTS

Mandatory requirements:

- a) To hold a Masters Degree;
- b) To be enrolled, on the date of the fellowship contract:
  - a. In a doctoral program;
  - b. to be enrolled, upon signature of the grant contract, in a non-graduating programme offered by a Higher Education Institution, in cooperation with one or more R&D units;
  - c. In another masters program.

#### 3. WORK PLAN

To collaborate on the Agrovila project work plan, namely:

- a) Development of the Agrovila Business Model;
- b) Support to the production of reports;
- c) Development of training manuals;
- d) Planning and running training sessions;
- e) Assistance with the project's dissemination activities and scientific communication.

#### 4. APPLICABLE LAWS AND REGULATIONS

- Statute of the Research Fellow, approved by Law n.º 40/2004, of August 18, amended by Decree-law n.º 202/2012, of August 27, by Decree-law n.º 233/2012, of October 29, by Law n.º 12/2013, of January 29, by Decree-law n.º 89/2013, of July 29 and by Decree-law n.º 123/2019, of August 28.
- P.PORTO Research Grant Regulations, approved by Order P.PORTO-P-015-2020 and published in the 2nd Series of the Diário da República by Order no. 6083/2020, of June 4;
- Foundation for Science and Technology (FCT) Research Regulations Studentships published in the 2nd Series of Diário da República by Regulation no. 950/2019, of December 16 and amended by [Regulation no. 643/2021](#), published in the 2nd Series of the Diário da República no. 135, of July 14.

## 5. SCIENTIFIC SUPERVISION AND WORKPLACE

The work will be carried out at CEOS.PP, of Porto Accounting and Business School (ISCAP) of Polytechnic of Porto (P.PORTO), under the scientific supervision of the Associate professor Ana Isabel Rojão Lourenço Azevedo.

The work plan for the Agrovila Project may involve travel, and the associated expenses will be covered by CEOS.PP in accordance with point 7 of this announcement.

## 6. DURATION AND MODALITY

6-month scholarship contract, on an exclusive basis (according to the [P.PORTO Research Grant Regulations](#)), expected to start on 15/04/2025. This contract can be renewed for another six months.

## 7. MONTHLY MAINTENANCE ALLOWANCE

The monthly amount established for each grant is of 1,309.64€ (one thousand three hundred nine Euros and sixty-four cents), as per the FCT value table in force ([https://www.fct.pt/wp-content/uploads/2025/02/Tabela\\_valores\\_SMM\\_2025.pdf](https://www.fct.pt/wp-content/uploads/2025/02/Tabela_valores_SMM_2025.pdf)), and is paid monthly in accordance with the [P.PORTO Research Grant Regulations](#), according to the Purchase Requisition (PR) no. ISCAP8703. To the scholarship amount is added the payment of the Voluntary Social Insurance (SSV), in the amount of €154,66, as provided in paragraphs 4 and 5 of Article 10 of the Research Fellowship Statute.

Under the terms of Article 19 of the P.PORTO Research Grant Regulations, CEOS.PP is also responsible for covering potential expenses related to travel, accommodation, and meals for travel within the country, abroad, and to foreign destinations, as authorized or required by CEOS.PP in connection with the work plan mentioned above. Payments for these charges are made under the conditions laid down in the regime practiced by ISCAP/P.PORTO, namely in the per diem allowance system applicable to public servants, with ISCAP/P.PORTO being responsible for assessing the respective legality.

## 8. SELECTION METHODS AND JURY COMPOSITION

The selection methods are as follows:

- a) Curriculum Evaluation, with a 50% weighing;
- b) Interview, with a 50% weighting, to be applied to the first six candidates in the Curriculum Evaluation, in descending order of ranking.

The respective evaluation parameters are:

- a) In the Curriculum Evaluation:
  - o Work experience in Research Team(s) (up to 5 points): the number of projects, their duration, the roles undertaken, and activities performed are valued;

- Scientific Articles published in the field (up to 5 points): papers in journals with Impact factor, authorship as first author, articles submitted and under review, may also be considered;
- Participation in Scientific Conferences, in the field (up to 5 points);
- Work Experience (up to 5 points);
- b) Interview: aims at evaluating behavioural aspects, specifically those related to motivation (up to 10 points) as well as oral and written competencies in English and Portuguese (up to 10 points).

Candidates will be excluded from the selection process on the following grounds:

- a) If they don't comply with the mandatory requirements detailed in point 2;
- b) If they are evaluated under 9,5 in the Interview;
- c) Failure to attend the Interview.

After analysing the applications and evaluating the candidates according to the criteria, the candidates will be ranked in descending order of scores. The two candidates with the highest scores will be selected. In case of equality, the tie-breaker will consider the highest score in the Interview.

If the tie still remains, the Jury will hold a vote in which all members participate, with the Jury President holding the casting vote.

Composition of the Selection Panel:

- President of the Panel- José Agostinho de Sousa Pinto, Associate Professor at ISCAP and Vice-Dean for Research;
- Effective Member- Ana Isabel Azevedo, Associate Professor at ISCAP and Coordinator of the Agrovila project, who will replace the President of the Panel in his absences or impediments;
- Effective Member - Susana Jacinta Queirós Bernardino, Associate Professor at ISCAP;
- Substitute Member - Deolinda Meira, Associate Professor at ISCAP;
- Substitute Member- Inês Veiga Pereira, Senior Lecturer at ISCAP.

## 9. FORM OF PUBLICATION/NOTIFICATION OF RESULTS

The call is advertised on the EURAXESS Portal (<https://euraxess.ec.europa.eu>) and on the ISCAP website (<https://www.iscap.ipp.pt> in [Procedimentos Concurrais](#)).

The call results will be communicated to the applicants electronically, through the [Sistema de Candidaturas](#), according to the deadlines set out in the P.PORTO Research Grant Regulations.

The communication made via the Application System is sent to the email address provided in the electronic application form.

The results will also be made available on the ISCAP website (<https://www.iscap.ipp.pt>, in [Procedimentos Concurrais](#)).

## 10. APPLICATION SUBMISSION AND DEADLINES

The application process is open for 10 working days, counting from the date of publication.

Applications must be formalized by completing the electronic application form available in Sistema de Candidaturas, in <https://domus.ipp.pt/concursos/iscap/pessoal/>, submitted on time, along with the following mandatory documents:

- a) Curriculum;
- b) Certificate(s) t(s) from the entity(ies) where the research team work(s) was(were) carried out.
- c) Qualification certificate of the master's degree with, at least, the final average/classification and the date of completion; if the degree was (were) awarded by a foreign Higher Education Institution, the academic degree recognition record(s) is (are) also required, or alternatively a declaration of honor from the applicant stating that they already obtained the recognition of the foreign degree equivalent to the master's degree. The record(s) of recognition of the academic degree(s) must be submitted by the date of the formalization of the grant;
- d) Proof of enrolment in a master's, or doctorate, degree or in a non-graduating programme {programmes referred to in paragraph e) of paragraph 3 of article 4 of Decree-Law no. 74/2006, of March 24, in its current wording}, If the applicant is not yet enrolled, they should submit a declaration in which they undertake to register by the grant contracting date. The granting of the scholarship is conditional on the existence of registration valid for a maximum period of six months from the date of communication of approval in the context of scientific evaluation, under the terms of paragraph 2 of article 9 of the [P.PORTO Research Grants Regulation](#);
- e) Honor Pledge stating:
  - i) that they have read [P.PORTO Research Grants Regulations](#), and undertake to comply with them;
  - ii) that they do not exceed, with the conclusion of the scholarship contract in question, an accumulated period of two years in this type of scholarship, followed or interrupted, if the applicant is enrolled in a non-graduating programme;

Failure to present the documents proving the admission requirements, namely those indicated in paragraphs a), c), d) and e), will be grounds for exclusion.

If the documents indicated in b) are not presented, then the respective curriculum information is not taken into account when applying the Curriculum Evaluation selection method.

Applications sent via email or any other electronic means other than the one specified will not be accepted.

**School/Center** ISCAP –Porto Accounting and Business School of Porto, of the Polytechnic of Porto / CEOS.PP – Centro de Estudos Organizacionais e Sociais do Politécnico do Porto.

**Address** Rua Jaime Lopes Amorim, s/n, 4465-004 S. Mamede de Infesta.

**Contacts:** Phone 229050000 | *email:* ceos@iscap.ipp.pt | [www.iscap.ipp.pt](http://www.iscap.ipp.pt).

The Dean of Porto Accounting and Business School of Porto, of the Polytechnic of Porto, Manuel Moreira da Silva