

CALL FOR THE AWARD OF A RESEARCH GRANT

Ref. ISCAP-21/2024

Applications are open for a research grant under the Erasmus+ KA2 programme – Cooperation Partnerships in Higher Education, for the project "EEE3S+ - Erasmus+ School for Social Entrepreneurship," hosted by the Centre for Organisational and Social Studies of the Polytechnic of Porto (CEOS.PP). The EEE3S+ project aims to establish a European school for social entrepreneurship and, within this context, to design a mobility training programme for the development of a social entrepreneurship initiative. The project is managed by the University of Western Brittany in Brest, France, the University of Valencia in Spain, the Complutense University of Madrid, Spain, the Porto Accounting and Business School of the Polytechnic Institute of Porto, Portugal, the Higher School of Sainte-Anne in Pisa, Italy, the University of Santiago in Chile, and CIRIEC-Spain.

Terms and Conditions:

1. SCIENTIFIC AREA

Economics and Management; Marketing; Information and Computing Sciences; Information and Systems Technology.

2. ELIGIBILITY REQUIREMENTS

General Requirements:

2.1. Hold a Master's degree in one of the fields mentioned in Section 1.

2.2. If enrolled in a non-degree granting course:

- a) Be enrolled at the time of the grant's formalisation in a non-degree course integrated into the educational project of a higher education institution, developed in association or cooperation with one or more RGD units (courses referred to in paragraph e) of Article 4(3) of Decree-Law No. 74/2006, of 24 March, as currently amended);
- b) Not exceed, at the time of signing this grant contract, a cumulative period of two years under this type of grant, whether consecutive or non-consecutive.

2.3. If a Master's student: Hold a Master's degree and be enrolled, at the time of the grant's formalisation, in a Master's programme.

2.4. If a PhD student: Hold a Master's degree and be enrolled, at the time of the grant's formalisation, in a PhD programme.

Specific Requirements:

- Academic training in the scientific areas mentioned in Section 1.

Preferred Factors:

- a) Proficiency (oral and written) in Portuguese and English;
- b) Experience in working with research teams;
- c) Scientific publications;
- d) Autonomy and proactivity;
- e) Interpersonal skills;
- f) Problem-solving ability;
- g) Proficiency in the use of information and communication technologies.

3. WORK PLAN

Collaborate in the work plan of the EEE3S+ - Erasmus+ School for Social Entrepreneurship project, specifically:

- a) Establish contact with the project stakeholders;
- b) Support the organisation and collection of information;
- c) Perform the treatment and analysis of quantitative and qualitative data;
- d) Support in the preparation and production of reports;
- e) Provide support in drafting and submitting scientific articles;
- f) Offer general support for project activities and associated publications;
- g) Develop training manuals;
- h) Plan and deliver training sessions;
- i) Assist in the dissemination and scientific communication activities of the project.

4. APPLICABLE LEGISLATION AND REGULATIONS

- a) The Research Fellow Statute, approved by Law No. 40/2004 of 18 August, as amended by Decree-Law No. 202/2012 of 27 August, Decree-Law No. 233/2012 of 29 October, Law No. 12/2013 of 29 January, Decree-Law No. 89/2013 of 9 July, and Decree-Law No. 123/2019 of 28 August, and Decree-Law No. 65/2024 of 1 October.
- b) The Research Grant Regulations of P.PORTO, approved by Order P.PORTO-P-015-2020 and published in the 2nd Series of the Diário da República under Order No. 6083/2020 of 4 June.
- c) The Research Grant Regulations of the Portuguese Foundation for Science and Technology (FCT), published in the 2nd Series of the Diário da República under Regulation No. 950/2019 of 16 December, and amended by Regulation No. 643/2021, published in the 2nd Series of the Diário da República No. 135 of 14 July.

5. SCIENTIFIC SUPERVISION AND WORKPLACE

The work will be carried out at CEOS.PP, at the Porto Accounting and Business School (ISCAP), Polytechnic Institute of Porto (P.PORTO), under the scientific supervision of Professor Deolinda Maria Moreira Aparicio Meira, PhD, Coordinator Professor at ISCAP.

6. DURATION AND ACTIVITY REGIME

The grant contract will last for 3 months, on an exclusive basis (as per the Research Grant Regulations of P.PORTO), with a planned start date in January 2025. Renewal for an additional 3 months may be possible.

7. MONTHLY MAINTENANCE ALLOWANCE

The monthly amount of each grant corresponds to €1,259.64 , in accordance with the FCT's table of amounts in force (https://www.fct.pt/wp-content/uploads/2024/02/Tabela-de-Valores-SMM_atualizacao-2024.pdf). This will be paid monthly as stipulated in the Research Grant Regulations of P.PORTO, under Expense Authorisation Request (PAD) No. ISCAP8286. Additionally, the Voluntary Social Insurance (VSI) payment of €150.74 will be included upon renewal, as outlined in Articles 10(4) and 10(5) of the Research Fellow Statute. According to Article 19 of the Research Grant Regulations of P.PORTO, CEOS.PP will also cover travel, accommodation, and meal expenses for trips within the country, abroad and overseas, authorised or determined by CEOS.PP and related to the above-mentioned work plan. Payments of these expenses are made under the conditions laid down in ISCAP/P.PORTO's regulations, particularly the subsistence allowance rules applicable to workers in public service , with ISCAP/P.PORTO ensuring legal compliance.

8. SELECTION METHODS AND JURY COMPOSITION

The selection methods are as follows:

- a) Curriculum Assessment, with a weighting of 50%;
- b) Interview, with a weighting of 50%, which will be conducted with the top six candidates in the Curriculum Assessment, ranked in descending order. The interview may be conducted by videoconference.

The respective assessment parameters are:

- a) For the Curriculum Assessment:
 - o Experience in working with research teams (up to 5 points): the number of projects, their duration, roles taken on, activities carried out are valued ;
 - o Papers published in the field (up to 5 points): papers published in journals with an impact factor are valued, as first author; papers submitted under review may be admitted;
 - o Participation in scientific conferences in the area (up to 5 points);
 - o Experience as a trainer or lecturer in higher education (up to 5 points).
- b) For Interview: The interview aims to evaluate behavioural aspects, particularly related to motivation (up to 10 points) and oral and written communication skills in English and Portuguese (up to 10 points).

Candidates will be excluded from the competition based on the following:

- Failure to meet the mandatory requirements outlined in Section 2;
- Receiving a score below 9.5 in the Interview;

- Failure to attend the Interview.

Once the applications have been analysed and the candidates have been assessed according to the components outlined, the candidates will be ranked in descending order of total scores. The candidate with the highest score will be selected. In the event of a tie, the Interview score will determine the outcome. If the tie persists, the Jury will conduct a vote, with the President having the casting vote in case of another tie.

Selection Jury Composition:

- President of the Jury: Professor José Agostinho Sousa Pinto, Coordinating Professor at ISCAP and Vice-President of ISCAP for Research;
- Effective Member: Professor Deolinda Maria Moreira Aparício Meira, Coordinating Professor at ISCAP and project coordinator for EEE3S+ – Erasmus+ School for Social Entrepreneurship at ISCAP, who will replace the President of the Jury in his absence;
- Effective Member: Professor Ana Isabel Rojão Lourenço Azevedo, Coordinating Professor at ISCAP and Director of CEOS.PP;
- Substitute Member: Professor Maria da Conceição de Castro Sousa Nunes, Coordinating Professor at ISCAP;
- Substitute Member: Professor Susana Jacinto Queirós Bernardino, Coordinating Professor at ISCAP;
- Substitute Member: Professor Raquel Susana da Costa Pereira, Coordinating Professor at ISCAP.

9. PUBLICATION/NOTIFICATION OF RESULTS

The competition will be advertised on the EURAXESS portal (<https://euraxess.ec.europa.eu>) and the ISCAP website at <https://www.iscap.ipp.pt/concursos/pessoal> under Competitive Procedures.

Results will be communicated electronically to candidates through the Application System, accessible at <https://www.iscap.ipp.pt/concursos/pessoal>, within the deadlines stipulated by P.PORTO's Research Grant Regulations.

The communication via the Application System will be sent to the email address provided by each candidate in their electronic application form.

Results will also be made available on the ISCAP website (<https://www.iscap.ipp.pt>) under Competitive Procedures.

10. APPLICATION DEADLINE AND SUBMISSION PROCESS

The competition will remain open for 10 working days following the date of publication.

Applications must be submitted exclusively via the electronic application form available in the Application System at <https://www.iscap.ipp.pt/concursos/pessoal> and must be submitted within the established deadline, along with the following mandatory documents:

- a) Curriculum;
- b) Proof(s) from the institution(s) where research team work was carried out;
- c) Master's degree certificate, including the final grade and date of completion. If the degree was obtained at a foreign higher education institution, the candidate must also provide the official recognition of the degree or a declaration of honour stating that they have already obtained recognition of the equivalent foreign degree. This recognition must be provided before the grant's formalisation;
- d) Proof of enrolment in a doctoral, master's, or non-degree course (courses referred to in paragraph e) of Article 4(3) of Decree-Law No. 74/2006, of 24 March, as currently amended) or a declaration of honour from the candidate, stating their commitment to enrol before the grant's formalisation. The grant award is conditional on valid enrolment within a maximum period of six months from the date of approval notification, as per Article 9(2) of P.PORTO's Research Grant Regulations;
- e) Declaration on honour stating:
 - o Awareness of P.PORTO's Research Grant Regulations and a commitment to comply with them;
 - o That the grant contract will not exceed a cumulative period of two years for this type of grant, whether consecutive or non-consecutive, if enrolled in a non-degree course.

Failure to submit documents a), c), d), and e) will result in exclusion from the competition.

If documents listed in item b) are not submitted, the corresponding information in the CV will not be considered during the Curriculum Assessment phase.

Applications sent via email or other electronic methods, aside from those specified, will not be accepted.

Institution/Research Centre: ISCAP – Porto Accounting and Business School, Polytechnic Institute of Porto / CEOS.PP – Centre for Organisational and Social Studies of the Polytechnic of Porto.

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The President of the Porto Accounting and Business School, Polytechnic Institute of Porto,
Manuel Moreira da Silva.