

ANNOUNCEMENT FOR A RESEARCH GRANT

Ref.^a ISCAP/AGROVILA/BI/2024/18

A call is open to award a research grant within the scope of Investment Programme RE-C05-i03 - Research and Innovation Agenda for Sustainability in Agriculture, Food and Agribusiness No. No. 14/C05-i03/2021 - PRR-C05-i03-I-000166 | R&D+I Projects Research and Innovation Projects - Excellence of Production Organization, for the project "Agrovila - Organisation of family farming through digital processes for the development of short agrifood circuits", of the Center for Organizational and Social Studies of Polytechnic of Porto (CEOS.PP). The AGROVILA Project aims to provide family farmers with digital processes and tools to improve the sale of products. The contest has the following conditions:

1. SCIENTIFIC FIELD

Administration and communication, communication sciences, sociology, languages and literatures, or related field.

2. ADMISSION REQUIREMENTS

General requirements:

- 2.1 Be graduated in one of the areas mentioned in point 1;
- 2.2 If a student on a course that does not award an academic degree:
 - a) be enrolled, on the date of contracting the scholarship, in a course that does not confer an academic degree integrated into the pedagogical project of a higher education institution, developed in association or cooperation with one or more R&D units (the courses to which it refers paragraph e) of paragraph 3 of article 4 of Decree-Law no. 74/2006, of March 24, in its current wording);
 - b) Do not exceed, with the conclusion of the scholarship contract in question, an accumulated period of two years in this type of scholarship, consecutive or interspersed.
- 2.3. Be enrolled, on the scholarship contract date, in a master's degree.

3. WORK PLAN

- a) Collaborate on the *Agrovila* project work plan, in particular:
- b) Development of Marketplace installation manuals;
- c) Development of training support materials;
- d) Support for monitoring and monitoring the *AgroVila* toolkit;
- e) Production of reports;
- f) Support for dissemination and scientific communication activities of the project.

4. APPLICABLE LAWS AND REGULATIONS

- Research Grant Holder Statute, approved by Law no. 40/2004, of 18 August, amended by Decree Law no. 202/2012, of 27 August, by Decree Law no. 233/2012, of 29 October, by Law no. 12/2013, of 29 January, by Decree Law no. 89/2013, of 9 July and by Decree Law no. 123/2019, of 28 August.
- P.PORTO's Research Grants Regulation, approved by Order P.PORTO-P-015-2020, and published in the 2nd Series of Diário da República by Order no. 6083/2020, of 4 June.
- Research Grants Regulations of the Foundation for Science and Technology (FCT), published in the 2nd Series of the Diário da República by Regulation no. 950/2019, of 16 December, and amended by [Regulation no. 643/2021](#), published in the 2nd Series of the Diário da República no. 135, of 14 July.

5. SCIENTIFIC SUPERVISION AND WORKPLACE:

The work will be developed in CEOS.PP, of the Instituto Superior de Contabilidade e Administração do Porto (ISCAP) of the Instituto Politécnico do Porto (P.PORTO), under the scientific supervision of Ana Isabel Rojão Lourenço Azevedo, Coordinator Professor of ISCAP.

As the work plan of AgroVila Project may require several trips, the respective expenses will be borne by CEOS.PP, under the AgroVila Project, in accordance with point 7 of this notice.

6. DURATION AND REGIME OF ACTIVITY

10-month scholarship contract, on an exclusive basis (according to the [Regulamento de Bolsas de Investigação do P.PORTO](#)), scheduled to begin in December 2024. No renewal is expected.

7. AMOUNT OF THE MONTHLY MAINTENANCE ALLOWANCE

The monthly amount of each grant corresponds to 990,98 euros (nine hundred and ninety euros and ninety-eight cents), according to FCT's current table of values (https://www.fct.pt/wp-content/uploads/2024/02/Tabela-de-Valores-SMM_atualizacao-2024.pdf), and is paid monthly, in accordance with the [Regulamento de Bolsas de Investigação do P.PORTO](#), according to the Request for Authorization of Expenditure (PAD) no. ISCAP8024. To the amount of the grant is added the payment of Voluntary Social Insurance (SSV) in the amount of 150,74 euros, as foreseen in n.º 4 and 5 of Article 10 of the Research Grant Holder Statute.

In accordance with Article 19 of the Regulation of Research Grants from P.PORTO, are also charges of the CEOS.PP the payment of any allowances for travel, lodging, and meals for travels in the country, abroad, and to other countries, authorized or determined by CEOS.PP and related to the work plan mentioned above. The payments of these charges are made under the conditions foreseen in the regime practiced by ISCAP/P.PORTO, namely in the regime of daily allowance applicable to public sector workers, being ISCAP/P.PORTO responsible for assessing the respective legality.

8. SELECTION METHODS AND COMPOSITION OF THE JURY

The selection methods to be used are:

- a) Curricular Assessment, with a weighting of 50%;
- b) Interview, with a weighting of 50%, which will be applied to the first six candidates in the Curricular Assessment ranking, in descending order of classification. The interview may be carried out via video conference.

The respective evaluation parameters are:

- a) In Curricular Assessment:
 - Experience working in a research team(s) (up to 5 points): the number of projects, their duration, roles assumed, activities performed are valued;
 - Professional Experience (up to 10 points).
 - Specific training (with degree conferral) in Technologies and related areas (up to 5 points).
- b) Interview: aims to evaluate behavioral aspects, especially those related to motivation (up to 10 points) and oral and written expression in English and Portuguese (up to 10 points).

Candidates are excluded from the competition on the following grounds:

- a) If they do not meet the mandatory requirements required in point 2;
- b) If they obtain a rating lower than 9.5 in the Interview;
- c) If they miss the Interview.

After analyzing the applications and evaluating the candidates according to the components in question, the candidates will be classified in descending order of scores. The candidate with the highest score will be selected. In case of equality, the tiebreaker will be based on the best classification in the Interview.

If the tie still remains, the Jury will hold a vote where all members of the Jury vote, with the President of the Jury having the casting vote in the event of a new equality.

Composition of the Selection Jury:

- President of the Board – José Agostinho Sousa Pinto, Coordinating Professor of ISCAP and Vice-President of ISCAP for the Research area;
- Effective Member – Doctor Ana Isabel Azevedo, Coordinating Professor at ISCAP and coordinator of the AgroVila Project at ISCAP who replaces the President in absences and impediments;
- Effective Member – Doctor Mariana Curado Malta, Assistant Professor at the Faculty of Engineering of the University of Porto.
- Effective Member – Doctor Susana Jacinta Queirós Bernardino, Coordinating Professor at ISCAP;
- Effective Member – Doctor Inês Veiga Pereira, Adjunct Professor at ISCAP.
- Substitute Member – Doctor Paulo Vasconcelos, Coordinating Professor at ISCAP.
- Substitute Member – Doctor Deolinda Meira, Coordinating Professor at ISCAP.

9. FORM OF PUBLICATION/NOTIFICATION OF RESULTS

The competition is published on the EURAXESS Portal (<https://euraxess.ec.europa.eu>) and on the ISCAP website (<https://www.iscap.ipp.pt>, under Competition Procedures).

The results of the competition will be communicated to the candidates electronically, through the [Application System](#), available at <https://www.iscap.ipp.pt/concursos/pessoal>, in accordance with the deadlines set out in the Research Grants Regulations from Fr. PORTO.

Communication made by the Registration System is hereby sent to the email address used by each candidate in the electronic registration form.

The results will also be made available on the ISCAP website (<https://www.iscap.ipp.pt>, under Competitive Procedures).

10. DEADLINE FOR APPLICATIONS AND HOW TO SUBMIT APPLICATIONS

The call is open 10 working days after the date of publication.

Applications must be formalized by filling out the electronic application form, which is available in the [Application System](#), at <https://www.iscap.ipp.pt/concursos/pessoal>, and submitting it by the deadline together with the following mandatory documents:

- a) CV;
- b) Proof(s) from the entity(ies) where the work(s) in the research team(s) was carried out;
- c) Certificate of Qualification for the master's degree with, at least, the average/final classification and the date of completion; If the degree-awarding course(s) were undertaken at a foreign higher education institution, registration(s) recognizing the degree(s) is also required academic(s), or, alternatively, a declaration of honor from the candidate as already obtained the recognition of a foreign title equivalent to that of master or doctor, whose record(s) of recognition of the academic title(s) will have to be delivered by on the date of contracting of the grant;
- d) Proof of enrollment in a study cycle leading to obtaining the academic title of doctor, master or in a non-degree course (the courses referred to in paragraph e) of § 3 of article 4 of [Decreto de Lei Number 74/2006, 24 March](#), in its current wording), or declaration of honor by the candidate in which he/she undertakes to enroll until the date of contracting the scholarship, considering that the granting of the scholarship is conditional on the existence valid registration within a maximum period of six months from the date of communication of approval in the scientific evaluation, in accordance with paragraph 2 of article 9 of the [PORTO Research Grants Regulations](#);
- e) Declaration, under oath, stating that:
 - i. you have become aware of the [Regulations of Research Grants of P.PORTO](#), and that you undertake to comply with them;

- ii. does not exceed, with the conclusion of the scholarship contract in question, an accumulated period of two years in this type of scholarship, consecutive or interpolated, if Student of a course that does not award an academic degree;

Failure to present documents c), d) and e) is grounds for exclusion from the competition.

If the documents indicated in paragraph b) are not presented, then the respective information from the curriculum is not taken into account when applying the Curricular Assessment selection method.

Applications sent via email or any other electronic means other than those specified will not be accepted.

School/Centre: ISCAP - Instituto Superior de Contabilidade e Administração do Porto, Polytechnic Institute of Porto / CEOS.PP - Centro de Estudos Organizacionais e Sociais do Politécnico do Porto.

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The Instituto Superior de Contabilidade e Administração do Porto Dean (Polytechnic Institute of Porto),
Manuel Moreira da Silva.