

**NOTICE**Ref.<sup>a</sup> ISCAP/AGROVILA/BI/2024/06**NOTICE TITLE**

ANNOUNCEMENT FOR A RESEARCH GRANT

A call is open to award a research grant within the scope of Investment Programme RE-C05-i03 - Research and Innovation Agenda for Sustainability in Agriculture, Food and Agribusiness No. 14/C05-i03/2021 - PRR-C05-i03-I-000166 | R&D+I Projects Research and Innovation Projects - Excellence of Production Organization, for the project "Agrovila - Organisation of family farming through digital processes for the development of short agrifood circuits", of the Center for Organizational and Social Studies of Polytechnic of Porto (CEOS.PP). The AGROVILA Project aims to provide family farmers with digital processes and tools to improve the sale of products. The contest has the following conditions:

**1. SCIENTIFIC FIELD**

Management IT, Technologies and Information Systems or related area.

**2. ADMISSION REQUIREMENTS**

Compulsory requirements:

2.1 To hold a master's degree in one of the areas mentioned in point 1;

2.2 If you are a student on a non-degree course:

- a) be enrolled, on the date the scholarship is contracted, in a non-academic degree course integrated in the educational project of a higher education institution, developed in association or cooperation with one or more R&D units (the courses referred to in paragraph e) of no. 3 of article 4 of Decree-Law no. 74/2006, of 24 March, in its current wording);
- b) Do not exceed, with the conclusion of the scholarship contract in question, an accumulated period of two years in this type of scholarship, consecutive or interpolated.

2.3 If a doctoral student: hold a master's degree and be enrolled in a doctoral programme on the date the grant is contracted.

**3. WORK PLAN**

Collaborate in the Agrovila project work plan, namely:

- a) Development of the AgroVila business model;
- b) Support for the production of reports;
- c) Development of training manuals;
- d) Planning and carrying out training;
- e) Support for the project's dissemination and scientific communication activities..

#### 4. APPLICABLE LAWS AND REGULATIONS

- Research Grant Holder Statute, approved by Law no. 40/2004, of 18 August, amended by Decree Law no. 202/2012, of 27 August, by Decree Law no. 233/2012, of 29 October, by Law no. 12/2013, of 29 January, by Decree Law no. 89/2013, of 9 July and by Decree Law no. 123/2019, of 28 August.
- P.PORTO's Research Grants Regulation, approved by Order P.PORTO-P-015-2020, and published in the 2nd Series of Diário da República by Order no. 6083/2020, of 4 June.
- Research Grants Regulations of the Foundation for Science and Technology (FCT), published in the 2nd Series of the Diário da República by Regulation no. 950/2019, of 16 December, and amended by Regulation no. 643/2021, published in the 2nd Series of the Diário da República no. 135, of 14 July.

#### 5. SCIENTIFIC SUPERVISION AND WORKPLACE:

The work will be developed in CEOS.PP, of the Instituto Superior de Contabilidade e Administração do Porto (ISCAP) of the Instituto Politécnico do Porto (P.PORTO), under the scientific supervision of Ana Isabel Rojão Lourenço Azevedo, Associate Professor of ISCAP.

As the work plan of AgroVila Project may require several trips, the respective expenses will be borne by CEOS.PP, under the AgroVila Project, in accordance with point 7 of this notice.

#### 6. DURATION AND REGIME OF ACTIVITY

Fellowship contracts of 6 months, on an exclusive basis (according to P.PORTO's Research Fellowship Regulations), starting on 15/07/2024. It is also foreseen the possibility of renewal of the grant for a period of 6 months.

#### 7. AMOUNT OF THE MONTHLY MAINTENANCE ALLOWANCE

The monthly amount of each grant corresponds to 1.259,64 euros (one thousand two hundred and fifty-nine euros and sixty-four cents), according to FCT's current table of values ([https://www.fct.pt/wp-content/uploads/2024/02/Tabela-de-Valores-SMM\\_atualizacao-2024.pdf](https://www.fct.pt/wp-content/uploads/2024/02/Tabela-de-Valores-SMM_atualizacao-2024.pdf)), and is paid monthly, in accordance with the P.PORTO Research Grants Regulations, according to the Request for Authorization of Expenditure (PAD) no. ISCAP7249. To the amount of the grant is added the payment of Voluntary Social Insurance (SSV) in the amount of 150,74 euros, as foreseen in n.º 4 and 5 of Article 10 of the Research Grant Holder Statute.

In accordance with Article 19 of the Regulation of Research Grants from P.PORTO, are also charges of the CEOS.PP the payment of any allowances for travel, lodging, and meals for travels in the country, abroad, and to other countries, authorized or determined by CEOS.PP and related to the work plan mentioned above. The payments of these charges are made under the conditions foreseen in the regime practiced by ISCAP/P.PORTO, namely in the regime of daily allowance applicable to public sector workers, being ISCAP/P.PORTO responsible for assessing the respective legality.

## 8. SELECTION METHODS AND COMPOSITION OF THE JURY

The selection methods to be used are:

- a) Curriculum Assessment, with a weighting of 50%;
- b) Interview, with a weighting of 50%, which will be applied to the first six candidates in the Curricular Assessment, in descending order of classification. The interview may be held by videoconference.

The respective evaluation parameters are:

- a) In the Curricular Assessment:
  - o Experience of working in research team(s) (up to 5 points): the number of projects, their duration, roles taken on, activities performed are valued;
  - o Papers published in the field (up to 5 points): papers in journals with an impact factor, authorship as first author are valued; papers submitted under review may be admitted;
  - o Participation in scientific conferences in the field (up to 5 points)
  - o Experience as a trainer or lecturer in higher education (up to 5 points).
- b) Interview: aims to assess behavioural aspects, particularly those related to motivation (up to 10 points) and oral and written expression in English and Portuguese (up to 10 points)..

Candidates are excluded from the competition on the following grounds:

- a) if (s)he does not possess the general and specific requirements required in point 2;
- b) If (s)he obtains less than 8 in the evaluation of modelation skills and less than 9,5 points in the interview;
- c) If (s)he misses the interview.

After analysing the applications and evaluating the candidates according to the components considered, the candidates will be ranked in descending order of scores. The candidate with the highest score will be selected. In case of equality, the tie-breaker will be based on the best classification in the Interview.

If the tie remains, the Jury will hold a vote in which all members will vote. In case of a new tie, the President of the Jury will have the casting vote.

Composition of the Selection Jury:

- President of the Jury - José Agostinho Sousa Pinto, ISCAP Associate Professor and ISCAP Vice-President for Research, who replaces the President when she is absent or impeded;
- Effective Member - Dr Ana Isabel Azevedo, ISCAP Associate Professor and coordinator of the AgroVila Project at ISCAP, who replaces the President when he is absent or impeded;
- Effective Member - Dr Susana Jacinta Queirós Bernardino, ISCAP Associate Professor;
- Effective Member - Dr Mariana Curado Malta, Assistant Professor at the Faculty of Engineering of the University of Porto.
- Effective Member - Dr Deolinda Meira, Associate Professor at ISCAP;

- Alternate Member - Dr Inês Veiga Pereira, Assistant Professor at ISCAP.

#### 9. FORM OF PUBLICATION/NOTIFICATION OF RESULTS

The call is advertised on the EURAXESS Portal (<https://euraxess.ec.europa.eu>) and on the websites of P.PORTO (<https://www.ipp.pt/concursos/pessoal>) and ISCAP (<https://www.iscap.ipp.pt>, in Competition Procedures).

The results of the call will be communicated to the applicants electronically, through the Application System, available at <https://www.iscap.ipp.pt/concursos/pessoal>, according to the deadlines established in the P.PORTO Research Grants Regulations.

The communication made through the Application System is sent to the email address used by each applicant in the electronic application form.

The results will also be made available on ISCAP's website (<https://www.iscap.ipp.pt>, in Competition Procedures).

#### 10. DEADLINE FOR APPLICATIONS AND HOW TO SUBMIT APPLICATIONS

The call is open for 10 working days, from announcement publication.

Applications must be formalized by filling out the electronic application form, which is available in the Applications System, at <https://www.iscap.ipp.pt/concursos/pessoal>, and submitting it by the deadline together with the following mandatory documents:

- a) Curriculum Vitae;
- b) Copy(s) of the relevant articles and academic papers (or information about them in DOI form);
- c) Proof(s) of the entity(ies) where the research team work(s) was (were) carried out;
- d) Certification of the degree of bachelor with, at least, the final average/classification and the date of conclusion; if the degree course(s) was (were) taken at a foreign higher education institution, the record(s) of recognition of the academic degree(s) is (are) also required, or alternatively declaration of honour from the applicant that he/she has already obtained the recognition of the foreign degree equivalent to master or doctorate, whose record(s) of recognition of the academic degree(s) must be submitted until the date of contracting the scholarship;
- e) Proof of enrolment in a cycle of studies leading to the award of a master's degree or in a course that does not confer a master's degree (the courses referred to in paragraph e) of No. 3 of Article 4 of Decreto de Lei Number 74/2006, 24 March, as amended). The granting of the grant is subject to the existence of a valid registration within a maximum period of six months from the date of communication of approval in the scientific evaluation, under the terms of article 9, no. 2 of the PORTO Research Grants Regulations;

f) Declaration, under oath, stating that:

- i) has taken note of the Regulations of Research Grants of P.PORTO, and that he undertakes to comply with them;
- ii) does not exceed, with the conclusion of the scholarship contract in question, an accumulated period of two years in this type of scholarship, consecutive or interpolated, if the student does not confer academic degree.

Failure to submit documents e) and f) will be grounds for exclusion from the competition. If the documents indicated in points b) to d) are not presented, then the respective curricular information will not be counted in the application of the Curricular Evaluation selection method.

Applications sent via e-mail or any other electronic means other than the one specified will not be accepted.

**School/Centre:** ISCAP - Instituto Superior de Contabilidade e Administração do Porto, Polytechnic Institute of Porto / CEOS.PP - Centro de Estudos Organizacionais e Sociais do Politécnico do Porto.

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The Instituto Superior de Contabilidade e Administração do Porto Dean,

Manuel Fernando Moreira da Silva